

18 NCAC 07J .0209 CONTENT OF NOTIFICATION TO DEPARTMENT

Notification to the Department pursuant to Rule .0208 of this Section shall include the following information when available:

- (1) the names of the affected notaries public including their notary commission numbers;
- (2) a description of the affected records, data, or solution;
- (3) a copy of any law enforcement report made in connection with the incident;
- (4) a description of how the reportable incident occurred;
- (5) the duration of the reportable incident;
- (6) a description of actions taken to prevent or mitigate a similar reportable incident;
- (7) when the reportable incident occurred; and
- (8) a point of contact for the technology provider who has knowledge of:
 - (a) the reportable incident;
 - (b) actions taken to address the reportable incident; and
 - (c) actions to be taken to address the reportable incident.

History Note: *Authority* G.S. 10B-4; 10B-106; 10B-125(b); 10B-126; 10B-134.15; 10B-134.17; 10B-134.19; 10B-134.21; 10B-134.23;
Eff. July 1, 2025.